

AGENDA
MORGAN COUNTY COMMISSION
SCHEDULED MEETING
TUESDAY, JANUARY 8, 2019

PRAYER:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS:

ROLL CALL:

CHAIRMAN RAY LONG: _____

COMMISSIONER JEFF CLARK: _____

COMMISSIONER RANDY VEST: _____

COMMISSIONER DON STISHER: _____

COMMISSIONER GREG ABERCROMBIE: _____

CALL TO ORDER:

AGENDA: Review and approve the agenda for today, January 8, 2019.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

MINUTES: Approve minutes from Commission meeting held on Tuesday, December 11, 2018.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

OLD BUSINESS: N/A

NEW BUSINESS:

1. Adopt resolution authorizing the Chairman to approve personnel reorganization within the Sheriff's Office and Jail requested by Sheriff Elect Ron Puckett, effective January 15, 2019, and amend the budget accordingly.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

2. Adopt resolution authorizing the elimination of the following positions, effective January 15, 2019:

- Sergeant, Sheriff's Office, Grade 9, (\$19.22-\$25.07)
- Secretary, Sheriff's Office, Grade 3, (\$11.65-\$15.15)
- Correctional Officer (2), Jail, Grade 3, (\$11.65-\$15.15)
- Jail Administrator, Jail, Grade 10, (\$20.49-\$26.74)

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

3. Adopt resolution approving the following job descriptions, effective January 15, 2019:

- Administrative Support Specialist
- Public Information Officer
- Accounting Specialist

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

4. Adopt resolution authorizing Sheriff Ron Puckett to create and fill the following positions, effective January 15, 2019:

- Captain - Administration, Sheriff's Office, Grade 11 (\$21.77-\$28.56)
- Lieutenant Detention Supervisor, Jail, Grade 8, (\$17.96-\$23.43)
- Administrative Support Specialist, Sheriff's Office, Grade 8, (\$17.96-\$23.43)
- Public Information Officer, Sheriff's Office, Grade 10, (\$20.49-\$26.74)

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

5. Adopt resolution acting in compliance with Act No. 129 of the 1939 Alabama Legislature, elect a pro tem to serve during 2019, which by resolution of January 2004 is District 1 Commissioner's rotation.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

6. Adopt resolution authorizing the Chairman to renew employment contracts with Kenneth Mitchell, Glenda Ratliff, and Charles Williams representing service to the Morgan County Commission on Aging at a rate of \$50.00 per scheduled event for the period of January 1, 2019 and ending December 31, 2019.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

7. Adopt a resolution accepting a petition from the adjoining property owners to vacate SW Robinson Road which lies north of HWY 55 W in the E1/2, of the SE1/4 of Section 3; Township 8 South; Range 4 West in District No. 3 and set a public hearing to be held during the work session for the regularly scheduled Commission Meeting on February 26, 2019 at 9:00 A.M.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

8. Adopt a resolution accepting a petition from the adjoining property owners to vacate the Public Utility, Drainage and Telecommunication Easement located along the rear lot lines of lot 20, 21 and part of lot 22 in Addition One of the Morgan Mesa Subdivision as filed in Map Book 9, Page 76 in the Office of the Probate Judge and set a public hearing to be held during the work session for the regularly scheduled Commission Meeting on February 26, 2019 at 9:00 A.M.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

9. Adopt resolution authorizing the Chairman to execute the Certificate of Morgan County Commission with Respect to Rebate Liability for the Series 2012 General Obligation Refunding Warrants for the period ending September 30, 2018.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

10. Adopt resolution authorizing the Chairman to enter into agreement with Cobbs, Allen & Hall for providing professional services relating to employee benefit programs at an annual fee of \$9,500 for the period February 1, 2019 to January 31, 2022.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

11. Adopt resolution amending the *Morgan County Policies and Procedures Handbook* as follows:

- Chapter 4.08 – Classification and Pay Plan – Amend Within Range Adjustments (page 14)

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

12. Adopt resolution authorizing the elimination of the following position, effective January 8, 2019:

- IT Support Specialist, Information Technology, Grade 6, (\$15.42-\$20.12)

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

13. Adopt resolution approving the following job description:

- Information Technology Systems Administrator

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

14. Adopt resolution authorizing the appropriate elected official/department head to fill the following positions:

- Laborer, District 3, Grade 3, (\$11.65-\$15.15)
- Animal Control Officer, Animal Control Services, Grade 4, (\$12.90-\$16.84)
- IT Systems Administrator, Information Technology, Grade 8, (\$17.96-\$23.43)

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

15. Adopt resolution authorizing the refund of sales tax due to overpayment for the following:

- Hubbard & Drake, Inc. ----- \$809.85

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

16. Adopt resolution approving settlement agreement between Morgan County and Fallon Collier, and amend general fund budget accordingly.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

17. Adopt resolution authorizing Johnny Howell, Environmental Services Department Head, to refund dumpster fees paid in error to Morgan City Church of God, Lacey's Spring, AL, in the amount of \$330.42.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

18. Adopt resolution declaring one (1) HP Design Jet T1100, model # Q6687A, from the Revenue Commission Office, as surplus and dispose of properly, as requested by George Hill, IT Director.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

19. Adopt resolutions approving Certificates to Subdivide properties located within Morgan County for the following:

- **Paul Henderson**
Huckaby Bridge Road, District 3
- **Brian Martin and Shelia Martin**
Rescue Road & Substation Road, District 4

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

20. Adopt resolution approving budget amendments for January 2019.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

21. Adopt resolution authorizing the Chairman to execute the following contract representing the promotion of Morgan County which will be payable out of the Tourism fund:

- Hartselle Baseball Media Guide ----- \$150

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

22. Adopt resolution approving the following disbursements for November 2018, totaling \$4,053,979.28:

Morgan County Commission Disbursement Information for Agenda November 2018			
Account	Check Numbers		
Payroll	238627 - 238716	\$	86,029.60
Accounts Payable	233621 - 234429		1,295,387.19
Accounts Payable ACH	5592 - 5658		2,672,562.49
Total			\$ 4,053,979.28

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

23. Review and approve the following invoices, totaling \$60,937.00:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
Economic Development Assoc. of AL	Membership Dues – Long, R.	\$ 300.00
Peck-Glasgow Insurance	New Surety Bond – Puckett, R.	812.00
The Election Center	Membership Dues – Terry, K.	200.00
National Assoc. of County Information Officers	Membership Dues – Marsh, S.	85.00
S. S. Nesbitt	Quarterly Consulting	2,375.00
Garber Construction Company, Inc.	Courthouse Cleaning/Caulking	57,165.00

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____

24. Adjourn.

Motion: _____ Second: _____
Vote: D1 Clark _____ D2 Vest _____ D3 Stisher _____ D4 Abercrombie _____