

**Morgan County Commission**  
**Treatment Case Manager**  
**Community Corrections**

**Essential Functions:** Ensure compliance with the release conditions set by the court and address issues that affect their ability to comply. Monitor through contacting others, including family members, employers, and treatment providers. Provide intensive supervision of assigned offenders, to monitor compliance and progress within the programs, and to promote/maintain security, custody and control of assigned caseload. Maintain and oversee records and files documenting the results of assessments and completes data entry of the same. Prepare/provide both written and verbal reports and recommendations to District and Circuit Judges and associated personnel. Many other duties as required. Detailed description of essential functions is located on the complete job description.

**Minimum Qualifications:** High School Diploma is required. Prefer experience in Criminal Justice, Substance Abuse Treatment, Corrections or other correctional services programs with direct offender contact and supervision responsibilities; Some in social services, law enforcement or a related field: or any equivalent combination of education, training and experience, which provides the requisite knowledge, skills and abilities for this job. Must have no prior history of drug/alcohol abuse or addiction, or conviction of any crime of moral turpitude. Must be 21 years of age or older and possess and maintain a valid Alabama Driver's License.

Grade 5 (\$15.03 per hour)

Full Time W/Benefits

Download application and instructions at

[www.co.morgan.al.us/commission/hr/jobs/jobapplication.zip](http://www.co.morgan.al.us/commission/hr/jobs/jobapplication.zip)

or apply at the Morgan County Commission Office located on the 5th floor of the Morgan County Courthouse, 302 Lee St NE, Decatur, Alabama. Applications accepted 10/12/2021 through 10/18/2021.

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F/M/V/D