

**MORGAN COUNTY COMMISSION
INVITATION TO BID
BID INVITATION NUMBER: 16-09
USED MOWER DISTRICT 3**

Morgan County Commission is soliciting sealed bids for the items listed above. Bids will be received by the Morgan County Commission at the Morgan County Courthouse, Commission Office, 5TH Floor, 302 Lee Street, Decatur, Alabama 35602, until

Thursday, August 4, 2016 at 8:00 a.m. C.D.T.

Bids will be opened in the County Commission Chambers at the above stated time and date. Time is of the essence in submitting bids and only sealed bids received in the commission office by the time listed above shall be opened and considered. Bidders and other interested individuals are invited to attend the bid opening.

Prospective bidders are instructed to read the General Terms and Conditions and Bid Specifications very carefully. Bid addendums will be provided to all bidders, if necessary. Bids must be made in compliance with the guidelines in the sections referred to herein and *each page initialed by the bidder representative to denote understanding of such compliance and returned with the submitted bid.*

Bid envelopes should be sealed and marked as follows:

**Bid Invitation Number 16-09
Used Mower
August 4, 2016**

Bids may be mailed to Morgan County Commission, P.O. Box 668, Decatur, AL 35602.

If there are any questions about bid procedures, please contact Belinda Ealey at 253.351.4735 or bealey@co.morgan.al.us.

_____ Bidders Initials

Morgan County Commission

General Terms and Conditions

- All bids must be typed or hand written in ink on the attached Bid Proposal Form. Please place the Bid Proposal Form in front of all other documents included in the bid packet. Bids submitted in pencil and bids not submitted on the Bid Proposal Form will not be considered. All corrections shall be initialed and dated by the bidder representative. Bids that are submitted without being signed will automatically be rejected.
- Bid envelopes must be sealed and must indicate clearly the appropriate bid number, bid item, and bid opening date, as indicated on the cover sheet of the bid packet. Bids by Facsimiles and emails will not be accepted. The commission will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the proposal to the Commission office by the deadline stated in the bid request.
- The Commission provides equal opportunities for all businesses and does not discriminate against any vendor regardless of race, sex, creed, age, disability, national origin or religion in consideration for an award. Bidders must abide by the provision of the American with Disabilities Act of 1990 and assure that in connection with the performance of work under this agreement that they are an equal opportunity employer and do not discriminate on the basis of race, sex, creed, age, disability, national origin or religion.
- All bidders must comply with applicable sections of the Alabama Competitive Bid Law, Code of Alabama, 1975.
- **All bid amounts shall be submitted on the attached Bid Proposal Form.** Amount quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The Commission will assume no transportation or handling charges other than specified in the bid.
- A completed W-9 should be included with your bid package.
- A completed affidavit of compliance with Act No. 2011-535 **and provide a complete copy of the E-Verify Memorandum of Understanding. (Approximately 12-16 Pages in length).**
- These specifications and acceptance hereof, shall constitute exclusively and entirely the agreement for the service as described within.
- The attached specifications are being provided to potential bidders as guidelines, which describe the type and quality of equipment, supply, and/or service the Commission is seeking to purchase.
- By signing this contract, grant, or other agreement, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

_____ Bidders Initials

- All bids will be awarded to the lowest responsive and responsible bidder. This determination may involve all or some of the following factors: price, conformity to specifications, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, terms of payments, compatibility as required, other costs and other objective and accountable factors which are reasonable. When responsive and responsible bids are equal, a local vendor shall be favored. The commission reserves the right to accept or reject any or all items covered in the request, or any portion(s) thereof, waive formalities, re-advertise and/or take such other steps deemed necessary and in the best interest of the Commission. Bidders may be disqualified and bid proposals may be rejected for any of (but not limited to) the following causes:
 1. Failure to use the bid forms furnished by the Commission
 2. Lack of signature by an authorized representative on the Bid Proposal Form.
 3. Failure to properly complete the bid form.
 4. Failure to furnish performance bond, when required.
 5. Failure to submit the entire E-verify MOU.
- **For information or questions on the specifications , contact Don Stisher, at 256-260-3467.**

_____ Bidders Initials

**Morgan County Commission
BID PROPOSAL FORM
Bid Invitation Number 16-09
USED MOWER – DISTRICT 3**

Name of Your Company: _____

Street Address: _____

Billing Address: _____

City, State & Zip: _____

Contact Person & Phone: _____

Email address: _____

Total Bid: _____

Exceptions/Deviations/Substitutions: (attach additional sheets if necessary)

Bidder Representative Signature

Date

_____ Bidders Initials

STATE OF _____

COUNTY OF _____

AFFIDAVIT

Before me, the undersigned authority, personally appeared _____ (affiant) who, being by me first duly sworn or affirm, doth depose and say as follows:

I _____ (name), on behalf of _____ (business entity), and with lawful authority to act in its behalf, attest to the following from personal knowledge:

1. _____ (business entity) does not knowingly employ, hire for employment, or continue to employ any unauthorized aliens in the State of Alabama; and
2. _____ (business entity) is enrolled in the E-Verify Program as shown by the attached documentation.
3. _____ (business entity) does and will utilize the E-Verify Program to verify the employment status of employees and potential employees according to federal rules and regulations.
4. _____ (business entity) shall acquire from its subcontractors notarized affidavits that they will not knowingly employ, hire for employment or continue to employ unauthorized aliens, that they will enroll in the E-Verify Program before performing any contract work or providing any product, and that they shall attach to the affidavits, documentation establishing their enrollment in E-Verify as required by Act No. 2011-535.

Signature of Affiant

I, the undersigned Notary Public, in and for said County and State, hereby certify that _____ whose name is signed to the foregoing Affidavit, and who is known to me, acknowledged before me on this date that, being informed of the contents of the above and foregoing affidavit, he/she as an officer of _____ (business entity) and with full authority, executed the same voluntarily for and as the act of said company on the day the same bears date.

Given under my hand and official seal of office this ____ day of _____, _____.

Notary Public

COMPLETE E-VERIFY MOU MUST BE INCLUDED (12 – 16 Pages)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

You are bidding on the following:

One (1) used 2011 220 E-Cut Hybrid Mower for Morgan County District Three,

Bidders must meet buyers needs of Factory Specifications and also list of key items or Equal to or better.

Factory
Specifications

180C / 220C / 220E / 260C

Walking Greens Mowers

MODEL	220 E-Cut Hybrid Walk Behind Greens Mower	260C Walk Behind Greens Mower
Engine		
Type	Honda, air cooled, GX120	Honda, air cooled, GX120
Cycle	4-cycle	4-cycle
Bore and stroke, in (mm)	2.36 x 1.73 (60 x 44)	2.36 x 1.73 (60 x 44)
Piston displacement, cc	118	118
Compression ratio	8:05:01	8:05:01
Horsepower, hp (kW)	3.5 (2.6) — * Engine hp is provided by engine mfr. for comparison purposes only. Actual operating hp will be less.	3.5 (2.6) — * Engine hp is provided by engine mfr. for comparison purposes only. Actual operating hp will be less.
Direction of rotation of output shaft	Counter-clockwise viewed from shaft side	Counter-clockwise viewed from shaft side
Inclination limit	Tilted up to 20 degrees in any direction	Tilted up to 20 degrees in any direction
Idle speed at output shaft, rpm	1,300	1,300
Maximum speed at output shaft, rpm	3,100	3,100
Fuel		
Type	Regular grade unleaded or leaded	Regular grade unleaded or leaded
Tank capacity, gal (l)	0.55 (2.5)	4.5 (2.5)
Oil		
Type	SAE30 or SAE 10W-30	SAE30 or SAE 10W-30
Capacity, pt (l)	1.2 (0.57)	1 (0.57)
Differential drive capacity, pt. (l)	0.6 (0.35)	0.6 (0.35)
Cutting Equipment		
Cutting width in (cm)	Quick Adjust QAS 22 (55.9)	26 (66.0)
Cutting height (minimum)		
Standard — 3.0 mm bedknife, in (mm)	1/8 (3.2) — standard	1/8 (3.2) — standard on 260C
Optional — 2.5 mm bedknife, in (mm)	7/64 (2.8)	N/A
Optional — 2.0 mm bedknife, in (mm)	5/64 (2.0)	N/A
Optional — toe bedknife, in (mm)	N/A	3/16 (4.8)
Frequency of clip standard, in (mm)	Variable with 5 settings .162, .180, .220, .380, .480 (4.11, 4.57, 5.59, 9.65, 12.1)	0.182 (4.62) 11 blade; 0.286 (7.26) 7 blade
Reel		
Diameter, in (mm)	5 (127)	5 (127)
Number of blades	11 blade	7 or 11 blade
Material	Heat treated chromium molydenum steel	Heat treated chromium molydenum steel
Bedknife — standard, in (mm)	0.118 (3.0) thick x 22 (56.0) long	0.118 (3.0) thick x 26 (66.0) long
Rotary Brush and Greens Tender Conditioner (Optional)		
Brush, in (mm)	Interlocked w/ reel, rotation in reverse direction; 2-3/8 (60) diameter nylon	Interlocked w/ reel, rotation in reverse direction; 2-3/8 (60) diameter nylon
GTC cutter blades, in (mm)	Specially hardened carbon tool steel; star shaped; 2-3/8 (60) diameter, 75 blades	Specially hardened carbon tool steel; star shaped; 2-3/8 (60) diameter, 88 blades
Adjustable brush or cutter height, in (mm)	1/32 in (.79 mm) below height to 5/8 in (16 mm) above cut	1/32 in (.79 mm) below to 5/8 in (16 mm) above cut
Gear drive	Gear driven from reel shaft, opposite direction of reel, rotation powers brush or greens tender condition	Gear driven from reel shaft, opposite direction of reel, rotation powers brush or GTC
Grass Catcher		
Size, lb (kg)	7 (3.2)	8 (3.7)
Type	Polyethylene	Polyethylene
Clutches		
Transport	Belt tension	Belt tension
Reel jaw type clutch	On/off	On/off
Brush/GTC jaw type clutch	On/off	On/off
Traction drum	Dual, aluminium, traction	Dual, aluminium, traction
Travelling Device		
Forward speed, mph (km/h)	5.2 (8.4) with transport wheels @3500 engine rpm	5.2 (8.4) with transport wheels @3500 engine rpm
Roller (rear), in (mm)	Aluminium, 7.5 (190) diameter	Aluminium, 7.5 (190) diameter, dimpled
Roller (front) (grooved or smooth), in (mm)	Machined steel, 2-3/8 (60) diameter (for cutting height adjustment)	Machined steel, 2-3/8 (60) diameter (for cutting height adjustment)
Dimensions		
Length (w/tyres installed), in (cm)	39 (99)	37 (94)
Width (w/tyres installed), in (cm)	37.25 (94.6)	41.25 (104.8)
Height (w/tyres installed), in (cm)	47 (119)	47 (119)
Weight (less GTC's, gear drive and transport wheel, with catcher), lb (kg)	267 (121)	235 (106.8)
Sound Levels		
Operator ear dB(A)	79	83
Measuring standard	ISO 11201	ISO 11201
Attachments installed	GTCs, reels engaged	GTCs, reels engaged
Certificate		
Type	ANSI B71.4-2004	ANSI B71.4-2004

Specifications are based on published information at the time of publication. Specifications are subject to change without notice. Contact your local John Deere dealer for more information. Prices are subject to change without notice. In all cases, current published price lists and incentive program bulletins will take precedence.

2011 John Deere 220 E-Cut Hybrid or Equal to or Better

1. Standard diagnostic light for quick and easy troubleshooting.
 2. Grass-catcher system - fixed to the plain of the reel for maximum performance.
 3. Quick-Adjust (QA5) 14 Blade cutting unit.
 4. Adjustable frequency of clip adjustment.
 5. Ball-joint mounting system for contour following.
 6. Standard onboard backlapping.
- Electric reel drive system.

1. Sealed 2 1/2" Front Weihle roller.