

**MORGAN COUNTY COMMUNITY CORRECTIONS & COURT SERVICES
RULES OF THE PROGRAM & OBLIGATION FOR PAYMENTS OF FEES/COST**

- 1 DO NOT VIOLATE ANY FEDERAL, STATE OR LOCAL LAW.
- 2 AVOID INJURIOUS OR VICIOUS HABITS
- 3 AVOID PERSONS OR PLACES OF DISREPUTABLE OR HARMFUL CONDUCT OR CHARACTER.
- 4 NO ILLICIT DRUG USE OR ALCOHOL USE
- 5 REPORT TO THE PROBATION OFFICER AS DIRECTED.
- 6 WORK FAITHFULLY AT SUITABLE EMPLOYMENT AS MUCH AS POSSIBLE.
- 7 REMAIN WITHIN A SPECIFIED PLACE, TO-WIT: THE STATE IN WHICH YOU RESIDE.
- 8 SUPPORT YOUR DEPENDENTS TO THE BEST OF YOUR ABILITY.
- 9 DO NOT CHANGE RESIDENCE OR EMPLOYMENT WITHOUT FIRST NOTIFYING P.O.
- 10 SUBMIT TO SUBSTANCE ABUSE TEST WHEN ORDERED TO DO SO BY THE P.O.
PROBATIONER WILL PAY COSTS OF TESTS. URNIE TEST ARE \$30.00 HAIR TEST ARE \$80.00
- 11 PAY THE PROBATION OFFICER \$35.00 ADMINISTRATIVE FEE PER MONTH DURING THE PROBATION PERIOD,
PURSUANT TO LOCAL ACT 04-544.
- 12 THE DEFENDANT IS ORDERED TO PAY FINES, COSTS, RESTITUTION, ASSESSMENTS, AND OTHER
COURT-ORDERED MONIES BEFORE BEING RELEASED FROM PROBATION.

ADMINISTRATIVE RULES

- 1 WE WILL NOT GIVE INFORMATION OVER THE PHONE*. THIS IS FOR YOUR PROTECTION.
* IF YOU HAVE LOST YOUR SCHEDULE OR YOU HAVE QUESTIONS REGARDING YOUR CASE (INCLUDING PAYMENTS), YOU ARE REQUIRED TO COME TO THE OFFICE AND OBTAIN THIS INFORMATION. DO NOT HAVE ANYONE CALL FOR YOU (FAMILY, FRIENDS, EMPLOYERS, ETC.)
- 2 PLEASE DO NOT BRING FRIENDS OR RELATIVES (INCLUDING CHILDREN) WITH YOU WHEN YOU REPORT. IF THIS IS AN ISSUE, DISCUSS OPTIONS WITH YOUR OFFICER.

OBLIGATION FOR PAYMENT OF FEES & COURT COST

- 1 ALL FEES ARE TO BE PAID MONTHLY DURING YOUR SCHEDULED REPORT-IN PERIOD. PAYMENTS CAN BE MADE BY CASH, CASHIER CHECK, MONEY ORDER, AND/OR CREDIT CARD. YOU ALSO MAY GO ONLINE AT WWW.GOVPAYNOW.COM AND MAKE A PAYMENT. PLEASE BE AWARE A FEE IS ASSOCIATED WITH PAYING ONLINE. THIS IS FROM GOVPAY NOT COMMUNITY CORRECTIONS.
- 2 WHEN PAYING WITH CASH, YOU MUST HAVE CORRECT CHANGE. CHANGE WILL NOT BE PROVIDED.
IT IS YOUR RESPONSIBILITY TO PAY FEES/COST PROMPTLY AS REQUIRED. FAILURE TO MAKE PAYMENTS MAY RESULT IN A VIOLATION REPORT, WARRANT BEING ISSUED FOR YOUR ARREST AND/OR YOUR COURT COST BEING TRANSFERRED TO RESTITUTION RECOVERY PROGRAM WITH THE DA'S OFFICE. IF THIS HAPPENS, IT WILL ADD 30% OF THE BALANCE TO YOUR CASE.
- 3 ALL COURT ORDERED MONIES MUST BE PAID IN FULL BEFORE YOUR PROBATION EXPIRES
IF YOU WILLFULLY FAIL TO PAY - YOU COULD BE HELD IN VIOLATION OF PROBATION.

**REPORT IN DAYS ARE THE FIRST (3) BUSINESS DAYS OF EACH MONTH WITH SOME EXCEPTIONS.
IT DOES NOT MATTER WHICH DAY YOU REPORT AS LONG IT IS THE DAYS LISTED BELOW**

OFFICE HOURS ARE FROM 7:30AM TO 4:30PM CLOSED FOR LUNCH 12-1

2019 REPORT-IN DAYS

JAN	2,3,4	WED, THUR, FRI	APR.	1,2,3	MON, TUES, WED
FEB	4,5,6	MON, TUES, WED	MAY	1,2,3	WED, THUR, FRI
MAR	4,5,6	MON, TUES, WED	JUNE	11, 12, 13	TUES, WED, THUR
JULY	8,9,10	MON, TUES, WED	OCT	3,4, 7*	THUR, FRI, MON*
AUG	1,3, 5 *	THUR, FRI, MON*	NOV	4,5,6	MON, TUES, WED
SEPT	5,6, 9*	THUR, FRI, MON*	DEC	2,3,4	MON, TUES, WED

OFFICE IS CLOSED ON THE FOLLOWING HOLIDAYS 2019

TUES, JAN 1 - NEW YEARS DAY	FRI, APRIL 19 - GOOD FRIDAY
MON, JAN 21 - MARTIN LUTHER KING, JR.	MON, MAY 27-MEMORIAL DAY
MON, FEB 18- PRESIDENT'S DAY	THUR, JULY 4- INDEPENDENCE DAY
MON, SEPT 2 - LABOR DAY	THUR & FRI, NOV 28-29- THANKSGIVING
MON, OCT 14 - COLUMBUS DAY	TUES & WED, DEC 24-25- CHRISTMAS
MON, NOV 11 - VETERANS DAY	

DAYS CLOSED FOR TRAINING - WE WILL NOT BE OPEN TO THE PUBLIC

MON, JAN 28 MON, APRIL 22 FRI, JULY 19 FRI, OCT 25

COLOR CODE # 256.560.6042

OFFICE NUMBER 256.351.4739

WWW.CO.MORGAN.AL.US